

**PERFORMANCE WORK STATEMENT
AUTOMATED MOPP TRANSITION SIGNS SYSTEM**

1.1. Description of Services

1.1.1. The contractor shall provide all personnel, equipment, tools, materials, supervision, services, transportation and lodging necessary to install the system of Automated MOPP Transition Signs (AMTSS). Each system will consist of the same product, but the quantity will vary by delivery location. See delivery location and required quantity below (see attachment for POC at each unit):

<u>Location</u>	<u>Requirement</u>
Osan Air Base Republic of Korea	52 Signs
Kunsan Air Base Republic of Korea	20 Signs
Yokota Air Base Japan	25 Signs
Misawa Air Base Japan	20 Signs
Kadena Air Base Japan (18 CES)	16 Signs
Kadena Air Base Japan (Det 1)	8 Signs
Tyndall Air Force Base FL	2 Signs

1.2. General Contractor Support

1.2.1. The contractor shall deliver and install the system of Automated MOPP Transition Signs (AMTSS) to units specified in 1.1.1.

1.2.2. The contractor shall provide on-site training, installation, system set-up, system take down (tear down of equipment for temporary storage), operator level maintenance (user capability to repair simple items i.e. light bulbs), system troubleshooting, manual book, and command computer system operations at each respective site identified in paragraph 1.1.1. Delivery/Installation and Training shall be coordinated with each respective point of contact identified in attachment 1.

2.1. The Requirements for Automated MOPP Transition Signs (AMTSS)

2.1.1. The AMTSS shall consist of multiple signs.

2.1.2. The signs shall have printed sides that will display the Air Base Defense Sector and CBRN Zone and other verbiage in printed text with updateable printed inserts lettered with Roman Numerals 1- 10 (I-X); letters A-Z, numbers 1-*. (* = number of units specified in the package)

2.1.3. The signs shall have Green, Yellow, Red, and Clear flashing lights that can be viewed from all sides of the sign and individually lit and controlled by the command computer, at one sign location individually or at all signs concurrently. The lights will be visible at 50-100 yards in daylight.

2.1.4. The signs shall contain a siren capability that can produce a steady tone, a wavering tone, and a hi-lo tone controlled and activated by the Command Computer, at one sign location individually or at all signs concurrently. The siren will be audible at 50-100 yards in an urban noise environment.

2.1.5. The signs shall be powered primarily by commercial 110V AC power and shall have a backup power component with enough capability to power the sign displays and lights for a minimum 6 hours and optimally for 8-12 hours. Normal conditions for backup power component operation will be between 40 degrees F-90 degrees F. Operations outside these temperatures will acceptably shorten battery life.

2.1.6. The signs shall have an attachable solar component that can be used to power the sign in remote areas where primary commercial power is not available. The solar component should be free standing (separate from the sign),

transportable, two man lift able, and able to set up on site in under 10 minutes per sign and have an anchoring method to prevent wind blowing over of the solar component in steady winds under 35 knots and gusts under 50 knots.. The solar component will be plug and play compatible with the sign wiring system, with no wiring required by the operator/maintainer.

2.1.7. The signs shall be controlled wirelessly by primary and alternate command computers provided by the contractor. The contractor will coordinate frequency requirements with the installation to determine wireless frequency available for use. The computer will be capable of controlling multiple signs (anticipated maximum 52 signs per system)

2.1.8. The signs shall be free standing, transportable, two man lift able, shall weigh no more than 150 lbs. each, and able to set up on site in under 10 minutes per sign. The signs will have a method of anchoring to prevent wind blowing over of the signs in steady winds under 35 knots and gusts under 50 knots.

3.1. Hours of Operation

3.1.1. Holidays: The contractor is not required to provide service on the following days:

First Day of January	New Year's Day*
Third Monday of January	Martin Luther King, Jr. Birthday
Third Monday of February	President's Day
Last Monday of May	Memorial Day
Fourth of July	Independence Day*
First Monday of September	Labor Day
Second Monday of October	Columbus Day
11 th of November	Veterans Day*
Fourth Thursday of November	Thanksgiving Day
25 th of December	Christmas Day

If holiday falls on a Saturday, it will be observed on the preceding Friday. If it falls on a Sunday it will be observed on the following Monday.

4.1 Delivery Locations and Contact Information. The table below identifies the quantity of signs required for each location. Delivery shall be FOB destination.

Base	POC	Phone	Shipping address	Number of Signs	DoDAAC
Osan	SMSgt Wise	784-1358	51 CES/CEX Unit 2129, APO AP 96278	52	FB5294
Kunsan	MSgt Dubose	782-4849	8 CES/CEX Unit 2018 APO AP 96264-2018	20	FB5284
Yokota	SSgt Fagan	225-7930	374 CES/CEX Unit 5104, APO AP 96328	25	FB5209
Misawa	MSgt Moss	226-2031	35 CES/CEX Unit 5022 APO AP 96319	20	FB5205
Kadena 18 CES:	MSgt Kelly	632-8426	18 CES/CEX Unit 5132, APO AP 96368	16	FB5270
Kadena Det 1	SSgt Hopp	632-5302	Det 1, 55 RHS/CEX Unit 5184, APO AP 96368	8	FT9240
Tyndall	TSgt Nelsen	523-8730	823 RHS Det 1 Silver Flag 264 Strange Point Loop Tyndall AFB, FL 32403	2	FT9021
			Total	143	

5.1 Special Requirements. Due to the multiple overseas locations that require work in Japan and Korea, the contractor shall be advised that the following special requirements may apply.

ACCIDENT REPORT PROCEDURES

In the event of an accident on Government property, or involving Government personnel or property, the contractor shall submit a report within 72 hours to the contracting officer in letter form that shall include the following: (1) the time and date of occurrence, (2) the place of occurrence, (3) a list of personnel directly involved, (4) a narrative or description of the accident to include chronological order of the accident and circumstances.

COMPLIANCE WITH LOCAL, FEDERAL, AND HOST COUNTRY LAWS AND REQUIREMENTS.

This contract, the contractor and the contractor's employees are subject to, and shall abide by and comply with, all relevant statutes, ordinances, laws and regulations of the United States (including Executive Orders of the President) and any state (or other public authority now or hereafter in force). The contractor agrees to observe and comply with all applicable Federal requirements regarding Social Security, Worker's Compensation, Unemployment Insurance and any other matter concerning employment applicable to the performance of this contract or rules, regulations, directions and orders not inconsistent herewith as may from time to time be issued by the Government, and all applicable Host Country Laws. The unilateral act of any governmental body against any employee of the contractor for the violation of a Local or Federal law or regulation (to specifically include persons barred by any appropriate military commander or government authority) shall not excuse the contractor from full compliance with the terms and conditions of this contract.

LICENSES, PERMITS, AND VISAS FOR WORK PERFORMED OVERSEAS.

The Contractor shall, without additional expense to the Government, be responsible for obtaining any necessary licenses, permits, and visas required to perform this contract, and for complying with any Federal, State, Local, and municipal laws, codes, and regulations applicable to the performance of work overseas.

JAPANESE ROAD LAWS

The Contractor shall comply with Japanese Road Laws while on U.S. Military installations to specifically include:

Article 43, The Road Law (Japan) (prohibitive acts relative to roads). No person shall commit the following described acts: Damaging the road, causing roads to be littered with debris, polluting the roads with debris or fall out from motor vehicles, or otherwise defacing roads unreasonably or without due cause.

Article 43-2 (Measure to be taken to prevent cargo or things loaded on motor vehicles from falling out): The agency manning a road may, when there is reasonable cause for him to feel that items or cargo being carried in or on a motor vehicle may fall out and damage, pollute, or otherwise deface the road in such a manner as to hinder or obstruct the traffic, order the operator of the vehicle in question to take steps or measures necessary to prevent occurrence of such hindrance by stopping operation of the vehicle, correcting the method of loading or traveling, or operation of the vehicle.

JAPANESE REGISTRATION OF MOTOR VEHICLES

Japanese Registration of Motor Vehicles: All company-owned and privately owned motor vehicles required to be on U.S. Government facilities during the performance of this contract must be registered with Vehicle Registration. Necessary decals and/or permits will be issued and displayed on the vehicles in the manner as directed by the Vehicle Registration Officer. Vehicle decals shall be removed from vehicles and turned-in to Vehicle Registration at the end of the contract period or sooner when vehicles are no longer used in performance of the contract or as directed by the Contracting Officer.

ACCESS TO MILITARY INSTALLATIONS AND GOVERNMENT FACILITIES.

Access to a military installation is a privilege, not a right, and as such, for reasons of health, welfare, morale, security, and mission accomplishment, the Installation Commander has the unilateral right to deny or provide access to the installation and to all facilities listed in the Statement of Work and appendices and attachments.

The Government reserves the right to provide access to all facilities to designated individuals. In the event the follow-on contracts is awarded to other than the incumbent, the incumbent Contractor will cooperate to the extent required to include providing access to all materials related to the service being performed. With regards to the successor Contractor's access to incumbent employees, the successor Contractor may be authorized to place recruitment notices in the facility accessible to incumbent employees.

CONTRACT PROGRESS MEETINGS.

(a) The contracting officer, the contracting administrator, and other designated government personnel, as appropriate, will meet periodically with the contractor to review the contract performance. At these meetings, the designated contracting officer representative will apprise the contractor of how the government views the contractor's performance and the contractor will apprise the government of problems, if any, experienced. Appropriate action shall be taken to resolve outstanding issues.

(b) These meetings may be held more frequently during the first quarter of the contract period, as required.

(c) Minutes of the meetings, and copies of any other pertinent information, will be reduced to writing and signed by the designated contracting officer representative. Should the contractor not concur with the minutes, the contractor shall set out in writing any area of non-concurrence.

UNAUTHORIZED WORK.

The contractor shall not accomplish work outside the scope of this contract at the Government facility, nor shall the contractor utilize in other work, any supplies or materials acquired under this contract.

LAWS COVERING CONTRACTS.

In any dispute arising out of this contract, the rights and obligations of the parties shall be interpreted and determined in accordance with the substantive laws of the U.S.A.

THIRD COUNTRY NATIONALS (TCNs).

The hiring of TCNs presents problems and may not be approved. U.S. Japan Status of Forces Agreement strictly controls introduction by U.S. Forces of TCNs into Japan. As a result, any entry of Contractor TCN employees into Japan shall not be initiated without the prior coordination of HQ USFJ/J5, Unit 5068, APO AP 96328-5068, DSN (315) 225-2028. In addition to this prior coordination TCNs must have normal Japanese work visas.

6.1 REIMBURSEMENT FOR CONTRACTOR TRAVEL. In accordance with contract line item (CLIN) 0003 all contractor travel shall be directed and approved by the supported agency and the designated Quality Assurance Personnel. A Government Letter of Identification (LOI) shall initiate all temporary duty travel (TDY). This LOI will be used for identification purposes granting contractor entry to military bases. Approved TDY will be reimbursed to the contractor in accordance with the Federal Acquisition Regulations (FAR) and the Joint Travel Federal Regulations (JTFR).

(a) Travel expenses (air fare, auto rental, per diem, billeting, movement of assets) will be reimbursed under the contract. Miscellaneous travel in conjunction with daily work performed in and around the work site will not be reimbursed.

(b) As soon as the details of a travel requirement is known, the contractor shall prepare a travel worksheet for the supported agency QAP detailing: traveler's name, social security number, home address, date of birth, passport number, security clearance (if applicable), departure/arrival dates, duration of travel, itinerary (destinations) and purpose of the trip. In turn, the supported agency will prepare a Letter of Identification.

(c) Air Transportation: Air transportation may be made by the contractors own Travel agency. Travel arrangements can be made prior to approval and publication of travel orders. All travel will be at coach/tourist (i.e. government

category) accommodations unless otherwise approved by the supported agency QAP. The Government reserves the right to provide Government/Military transportation or commercially owned air transportation when it is advantageous to the Government.

(d) Auto Rental: Automobile rental will be approved on a case-by-case basis. Authorized rental must be justified and proposed by the contractor and approved by the supported agency. If approved, auto rental will be reimbursed via the travel voucher. Contractor personnel will not be reimbursed for daily travel work from his facilities/domicile once assigned to a specific location. The LOI shall contain a statement that auto rental has been approved and a signature of the LOI's funding approval official.

(e) Per Diem: While a contractor employee is in a government authorized travel status, the contractor will be reimbursed a per diem allowance for subsistence and lodging in accordance with the DoD Joint Federal Travel Regulations (JFTR). Per Diem payments shall be made after receipt of proper travel voucher and supporting documentation and shall not exceed amounts allowable under the JFTR.

(f) Billeting: For travel to military installations, the traveler or the supported agency will make billeting arrangements through the destination base's billeting office. In the event on-base billeting is not available, contractor personnel shall obtain a certificate of non-availability from the destination base's billeting office. This certificate must be filed with the travel voucher for per diem payment. If a non-availability statement is not submitted, the per diem rate for on base billeting will be used for payment. For travel to non-military destinations, support agency will be responsible for arranging and reserving suitable quarters. Under these travel conditions, the travel orders normally will detail the non-military destination and accommodations.

(g) Travel Protocol: When traveling on Government business, contractors shall travel at a maximum equivalent rank of General Schedule (GS) 12. This GS rank will be placed on all Letters of Identification to establish travel, billeting and per diem rates.

(h) Clearances (if applicable): Travel and clearances will be obtained through the supported agency prior to individual travel. When required, the Government will request the local Social Security Office (SSO) to forward Sensitive Compartmented Information (SCI) clearances to the SSO of the destination. It is the traveler's responsibility to make this confirmation.

(i) Travel Confirmation: Contractor employees will not commence overseas travel without prior confirmation. It is the traveler's responsibility to make this confirmation.

(j) Travel Reimbursement: When travel is complete, the traveler will complete a travel voucher (DD form 1351-2) to be filed along with the Letter of Identification and supporting receipts including the printed air fare cost comparison. Payment/reimbursement will be made through the existing contract in accordance with local directives/guidelines. When the Government authorizes travel, travel receipts shall be supplied with the invoice and payment will be made on a cost reimbursable basis with the invoice payment.